



**Liberia Institute of Statistics & Geo-Information Services
(LISGIS)**
Statistics House, Capitol Hill, P.O. Box 629
1000 Monrovia, 10 Liberia



**REQUEST FOR EXPRESSIONS OF INTEREST (REOI)
(CONSULTING SERVICES – Individual Consultant**

Individual Consultant Selection (ICs)

**LIBERIA INSTITUTE OF STATISTICS AND GEO-INFORMATION SERVICES
(LISGIS)**

Project's Name: FAO- Women Empowerment and Nutrition (WEN)

Assignment Title: Audit Consultancy

Reference No. IFB No. LISGIS/FAO/IC/01/2026

The Government of Liberia, through the Liberia Institute of Statistics and Geo-Information Services (LISGIS), has received funding from the Food and Agriculture Organization of the United Nations (UNFAO) for the integration of the Women's Empowerment and Nutrition (WEN) questionnaire proposed by the UNFOA in the Annual Agriculture Production Survey 2024 and intends to apply part of the proceeds of the financing for Audit Consulting services for the project.

The consulting services ("the Services") include the audit of the WEN financial statements to enable the auditors to express an independent professional opinion on the financial position of the WEN Project and examine that funds disbursed to LISGIS for the WEN Project's activities have been used for their intended purposes.

The audit of the project will be carried out in accordance with International Standards on Auditing (ISA) promulgated by the International Federation of Accountants (IFAC), and will include such tests and auditing procedures as the auditor will consider necessary under the circumstances. The audit shall run for a period of two weeks upon signing of the engagement contract.

The Liberia Institute of Statistics and Geo-Information Services (LISGIS) now invites eligible individual consultant to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that

they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

- a. A License and membership with a national Accountancy Body (LICPA) or a regional professional Accountancy Body;
- b. The Individual Consultant should have at least ten (10) years of relevant experience in accounting and auditing development projects, especially donor-funded operations.
- c. Relevant Experience: Proven experience in auditing government institutions with at least ten (10) audits conducted. The consultant shall provide the names, contact addresses, and telephone numbers of their clients and the date of execution.

The attention of interested Consultants is drawn to Sections 68 & 69 (1), paragraph (d) of the PPC Act, 2005, as amended and restated in 2010, and its accompanying regulations.

The Consultant will be selected in accordance with the Individual Consultant Selection (IC) method set out in the PPC Act, 2005, as amended and restated in 2010.

Further information can be obtained at the address below during office hours, from 09:00 to 16:00 Mondays-Fridays. Interested Consultants can also see the attached Terms of Reference (TOR).

Expressions of interest and CV must be delivered in a written form to the address below (either in person, by mail, or via e-mail) no later than 17:00 hours on 10th March 2026.

The Director of Procurement
Liberia Institute of Statistics and Geo-Information Services (LISGIS)
Attn: T. Monroe Wesso
Executive Mansion Grounds, Capitol Hill
Monrovia, Liberia
Tel: 231-0777031652
E-mail: tmonroewesso@gmail.com

Cc: mariahgilayeneh@gmail.com

Cc: mbkamara80@yahoo.com

Signed:

MANAGEMENT





Liberia Institute of Statistics & Geo-Information Services
Statistics House
Tubman Boulevard, Sinkor
P.O. Box 629
Monrovia, Liberia



Terms of Reference (TOR) for an external auditor Consultant to audit the FAO support to LISGIS for the WEN

Background:

The Food and Agriculture Organization of the United Nations (UNFAO) is a specialized agency of the United Nations that leads international efforts to fight hunger. Its goal is to achieve food security for all and ensure that people have regular access to enough high-quality food to lead active and healthy lives.

The UNFAO and the Liberia Institute of Statistics and Geo-Information Service (LISGIS), the country's statistics agency, signed a letter of agreement (LOA) in 2024 to incorporate the FAO-proposed Women Empowerment and Nutrition (WEN) questionnaire into the 2024 Annual Agriculture Production Survey and compile lessons learned.

As part of the agreement, LISGIS is required to contextualize the WEN questionnaire, administer it, release the survey report, and distribute the microdata. In order to guarantee the project's execution, the service provider (LISGIS) received financial support from the UNFAO.

The total amount of **US \$188,373.00 (One Hundred Eighty-Eight Thousand Three Hundred Seventy-Three United States Dollars)** was allocated and distributed in three trenches. LISGIS has disbursed the first two; the third and final trench will be disbursed after analysis and report writing.

Two trenches of the amount have already been disbursed to LISGIS in the breakdown below:

1 st 30%	\$56,513.00
2 nd 50%	\$94,186.00
3 rd 20% (based on audit completion and analysis)	\$37,186.00

Objective of the Audit:

- 1 The objective of the audit of the WEN financial statements is to enable the auditors to express an independent professional opinion on the financial position of the WEN Project and to ensure that funds disbursed to LISGIS for WEN Project's activities have been used for their intended purposes.
- 2 The books of accounts of the WEN Project provide the basis for preparation of the WEN Project's Financial Statements. Proper books of accounts as required by law have been maintained by the service provider, and also maintains adequate internal controls and supporting documentation for the transactions.

Scope of the Audit

1. The audit will be carried out in accordance with the International Auditing Standards and will include tests and verification procedures as the auditors deem necessary.
2. Verify all funds have been used in accordance with the established rules and regulations of WEN Project and only for the purposes for which the funds were provided.
3. Goods, works, and services financed have been procured in accordance with the WEN Project established rules and procedures.
4. Appropriate supporting documents, records, and books of accounts relating to all activities have been kept. Clear linkages should exist between the books of accounts and the financial statements presented.
5. The financial statements have been prepared by LISGIS management in accordance with applicable accounting standards and give a true and fair view of the financial position of WEN Project and of its receipts and expenditures for the period ended on that date.
6. Comprehensive assessment of the adequacy and effectiveness of the accounting and overall internal control system to monitor expenditures and other financial transactions.
7. Express an opinion as to the reasonableness of the financial statements in all material respects.
8. Include in their reports opinion on compliance with procedures designed to provide reasonable assurance of detecting misstatements due to errors or fraud that are material in the financial statements.
9. Conduct entry and exit meeting with the Director General of LISGIS.
10. In addition to the audit report, the auditors will prepare a Management Letter on the following:

2. Ability to report in a time period without delays.
3. The person should have at least ten (10) years of relevant experience in accounting and auditing development projects, especially donor-funded operations.
4. Relevant Experience: Proven experience in auditing government institutions with at least ten (10) audits conducted. The consultant shall provide the names, contact addresses, and telephone numbers of their clients and the date of execution.

AVAILABLE INFORMATION

The auditor should have access to all legal documents, correspondences, and any other information associated with the project and deemed necessary by the auditor. The auditor will also obtain confirmation of amounts disbursed and outstanding at the Bank. Available information should include copies of the relevant: project appraisal document; financing agreement; financial management assessment reports; supervision mission reports, and implementation status reports.

Audit Fees:

The audit fees will be negotiated and decided upon based on the qualification and experience with past audits.

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